

January 15, 2016

Dear Brookhollow Owners/Managers/Tenants:

BROOKHOLLOW OFFICE PARK

*** IMPORTANT NOTICE ***

RE: ASPHALT / CONCRETE REPAIRS

**AFFECTED DATES: Monday to Tuesday, January 18 – 19 (Concrete/Sidewalk Repairs)
Wednesday, January 20 (Asphalt)
Saturday, January 23 (Curb Painting and Asphalt Striping)
6:00am to 5:00pm (all days)**

Brookhollow Office Park is scheduled to have maintenance repairs performed throughout the business park on dates and times listed above, including repairs of sidewalk concrete and asphalt as well as curb painting. Please see attached map for affected areas of the park.

Your help is needed to ensure a smooth process:

- DO NOT ENTER THE WORK AREAS, IF CONES ARE STILL UP.
- Move your car from the repair areas, before the date scheduled or the day of, if requested.
- Please advise all guests and visitors of construction work taking place.
- Try to avoid disturbing the new repairs. This includes walking your pets.
- If you are expecting deliveries (UPS, FEDEX, etc.) please give the carrier alternate delivery destination or delay delivery.

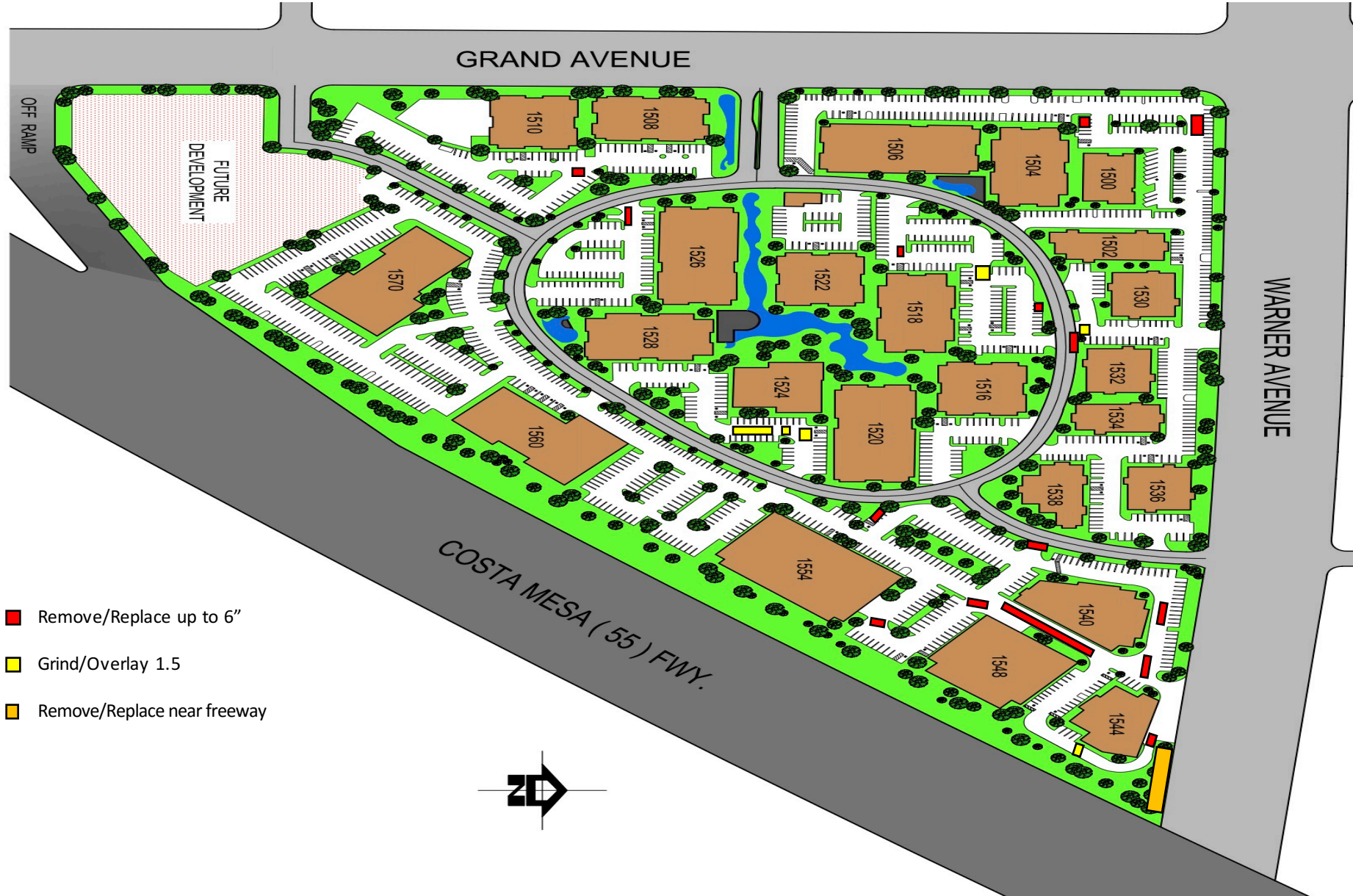
Please forward this notice to all tenants/occupants/service providers and anyone that would normally be on the premises during this time of day. We apologize for any inconvenience this may cause you. If you have any questions, please don't hesitate to contact us at your earliest convenience. Thank you in advance for your patience and understanding.

Regards,

Brian Ahmadi

Brian Ahmadi
Property Coordinator

Asphalt Repairs



Concrete Repairs

